

Meeting of Council

Wednesday 16 May 2012

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Wednesday 16 May 2012 at 6.30 pm, and you are hereby summoned to attend.



Sue Smith
Chief Executive

Tuesday 8 May 2012

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4 Minutes of Council (Pages 1 - 8)

To confirm as a correct record the Minutes of Council held on 27 February 2012.

5 Chairman's Announcements

To receive communications from the Chairman of the Council.

6 Chairman's Allowance (Pages 9 - 12)

Report of Head of Law and Governance

Summary

To agree to pay an allowance to the Chairman of Cherwell District Council.

Recommendations

Council is recommended to:

- (1) Agree that an allowance of £2000 be paid to the Chairman of the Council with effect from the municipal year 2012/13.

7 Election of Chairman for the Municipal Year 2012/2013

8 Investiture of Chairman

9 Chairman's Address

10 Vote of Thanks to Immediate Past Chairman

11 Past Chairman's Response and Result of Charity Appeal

12 Election of Vice-Chairman for the Municipal Year 2012/2013

13 Investiture of Vice-Chairman

Council Business Reports

14 Annual Council Business Report (Pages 13 - 18)

** Please note that Appendices 1 and 2 will follow as political groups are determining Committee membership **

Report of Chief Executive

Summary

To note the results of the 3 May 2012 district elections, the constitution of Political Groups, the appointment of the Deputy Leader and Executive for the Municipal Year 2012/13 and to gain agreement to the suggested constitution of Committees for the Municipal year 2012/2013.

Recommendations

Council is recommended to:

- (1) Note the results of the District Elections held on 3 May 2012.
- (2) Note the constitution of Political Groups and notification of Group Leaders.
- (3) Note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2012/13.
- (4) Agree the allocation of seats on committees that are subject to the political balance requirements as set out in Table 1.
- (5) Agree the allocation of seats on committees not subject to political balance requirements as set out in Table 2.
- (6) Appoint members (and where appropriate, substitute members) to serve on each of the committees and other bodies set out in Tables 1 and 2 in accordance with the nominations to be made by political groups (Appendix 2 - to follow).
- (7) Appoint a representative to the County Council Health Overview and Scrutiny Committee.
- (8) Appoint a representative to the Police and Crime Commissioner Scrutiny Panel.

15 Recommendations from Standards Committee

** Please note this report will follow as the meeting of the Standards Committee is on 10 May 2012 **

16 Honorary Aldermen (Pages 19 - 22)

Report of Chief Executive

Summary

The purpose of this report is to allow members to consider whether they wish to adopt a scheme for the appointment of Honorary Aldermen/ Alderwomen and Freemen/ Freewomen.

Recommendations

Council is recommended to:

- (1) Consider whether it wishes to appoint Honorary Aldermen/Alderwomen and Freemen/Freewomen.

17 A Joint Performance Service, A Joint JMT (Joint Management Team) Support Service (Pages 23 - 28)

Report of Director of Resources and Head of Transformation

Summary

To propose that the principle of sharing performance, information management and consultation services with South Northamptonshire Council and the principle of a joint JMT (Joint Management Team) support service be adopted as part of the Cherwell District Council policy framework.

Recommendations

Council is recommended to:

- (1) Adopt the principle of establishing a shared Performance Management team and JMT support team with South Northamptonshire Council as part of the Council's policy framework.

18 Developments in Elections and Electoral Registration (Pages 29 - 32)

Report of Chief Executive (as Returning Officer and Electoral Registration Officer)

Summary

The purpose of this report is to inform Members of the programme of elections to 2015, changes in electoral registration and the annual canvass and to seek delegated power for the Returning Officer to amend the Elections Fees and Charges schedule as a required in light of these developments.

Recommendations

Council is recommended to:

- (1) Note the growth in the electoral and electoral registration programme to 2015 and request that Council receives future reports as appropriate.
- (2) Give delegated authority to the Returning Officer to amend the elections fees and charges schedule in order to address operational requirements as required.

FIRST MEETINGS OF COMMITTEES (Pages 33 - 36)

At the conclusion of Council, Committees will meet to appoint their Chairmen and Vice-Chairmen. The agenda for these first meetings is included at the back of the agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 2215879 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589